

## SOUTHERN RAILWAY

M/P(E)535/V/AC-WING/VOLUNTEERS  
(E-File 233684)

Divisional Office,  
Personnel Department,  
Chennai Division.  
Date: 08.06.2026

### NOTIFICATION

**Sub: Filling up of vacancies of Asst/AC/Elec Department in Level-1 in VII PC  
in Chennai Division – reg**

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It is proposed to call volunteers from Level-1 employees of Electrical department and non-safety categories(Level-1 post) of Chennai Division for filling up the 37 vacancies in Assistant Coach Attendants/AC-Wing Cadre.

Category	UR	SC	ST	Total
Assistant AC	31	0	6	37

#### **Conditions:**

1. Applicant should be Assistant category in Level-1 of VII PC of Electrical Department or Non-safety categories (Level 1) of all departments in Chennai Division as listed below.

LIST OF LEVEL-1 NON-SAFETY CATEGORY		
SL.NO.	DEPARTMENT	CATEGORY
1	Personnel	General Assistant , Lab Attendant
2	Medical	Hospital Assistant , Hospital Attendant
		Housekeeping Assistant (Safaiwala)
3	Commercial	Assistant Porter,General Assistant
4	Operating	General Assistant, House Keeping Assistant
5	Mechanical	General Assistant(JDR)
6	Electrical	General Assistant
		Vendor I. Canteen/RS/AVD
		Lab Attendant/RS/TBM
		Cleaner/Bearer. Canteen/RS/TBM
		Asst.Cook/RR
7	Engineering	General Assistant, Assistant Works

2. Applicant should have rendered a minimum of **03 years of regular service** as on the date of notification. In cases of employees joined on one-way transfer, the date of joining in the

present cadre seniority will be taken into account. In cases of mutual transfer, Para 310 of IREM shall apply.

3. The employee should be **medically fit in BEE ONE** medical classification.
4. The volunteers must possess qualification of pass in 10<sup>th</sup> std for absorption as Assistant Coach Attendant.
5. The candidates after final selection shall be placed in bottom seniority as Asst/Elect-AC Wing and declaration in this regard shall be given that they will not claim seniority at a later date while submitting the volunteer application.
6. The eligible volunteers should produce attested Xerox copies of the documents in support of their Educational Qualification
7. The employee should be free from DAR/SPE/Vigilance cases at the time of consideration.
8. The induction shall be treated as transfer on own request and therefore no transfer benefits shall be admissible. Further, the employee **shall not seek re-transfer to the parent cadre/department** subsequently.
9. The employee shall undergo the prescribed training and will have to qualify the same wherever applicable.
10. Mere submission of application shall not confer any right for induction/selection.
11. Administration reserves the right to cancel or modify the notification wholly or partly without assigning any reason.
12. Application received after the due date or incomplete applications will not be considered.
13. Casual Labour/Substitutes who are not regularized are not eligible to apply.
14. The contents of this notification should be brought to the notice of all eligible staff.
15. Employees working in safety categories like **Track Maintainer, Pointsman etc., shall not apply.**
16. Final selection methodology will be based on seniority, record of service and medical fitness by a three member committee.

Eligible and willing employees may submit their application in the enclosed proforma and their controlling supervisor shall forward all the applications received in one bunch, so as to reach APO/Elect on or before **01.07.2026**.

**Asst Personnel Officer/Elect/MAS  
For Sr.DPO/MAS**

**Copy to:**

PS to DRM/MAS - for kind information of DRM  
Steno to ADRM-I – for kind information of ADRM-I  
CMS, Sr.DEN/Co-ord, Sr.DEE/G, Sr.DME & Sr.DMM – for kind information and wide publicity

## **PROFORMA**

Applications for filling up the vacancies of Assistant Coach Attendant in Pay Matrix Level-1 of VII PC in Electrical/General Service Department by calling volunteers from Level-1 of Electrical Department and non-safety categories in Level-1 of Chennai Division in response to Sr.DPO/MAS's letter No. . M/P(E)535/V/AC-WING/VOLUNTEERS Dt. 08.06.2026.

01	Name	
02	PF/Emp.No/HRMS ID	
03	Designation / Station	
04	Rate of Pay / Pay Matrix Level	
05	Date of Birth	
06	Date of Regular Appointment	
07	Date of Joining the present unit	
08	Education Qualification	
09	Whether UR/SC/ST	
10	Mobile Number	

Recent passport size photo with immediate Supervisor signature and seal

Signature of the Applicant

### **DECLARATION**

I, \_\_\_\_\_ (Name) \_\_\_\_\_ (Designation/ Station) now working under the control of \_\_\_\_\_ hereby apply for the post of Assistant Coach Attendant in Pay Matrix Level-1 of VII PC in response to Sr.DPO/MAS's letter No. M/P(E)535/V/AC-WING/VOLUNTEERS Dt.08.06.2026, and I am quite aware that this option involves change of category in Pay Matrix Level-01 of VII PC and I express my willingness to abide by rules and regulations stipulated from time to time.

I also declare that I will not seek re-transfer to my previous parent department and I am quite aware that the option exercised by me is final.

Signature of the Applicant

Date:

Place:

Forwarded to Sr.DPO/MAS

Signature of Immediate Supervisor  
with seal and date