SOUTHERN RAILWAY: CHENNAI DIVISION
APPLICATION FOR (SECONDARY) FAMILY PENSION

Instructions

1. All details to be filled and no column should be left blank.
2. Incomplete application will not be received and the application should be submitted only with necessary supporting documents
3. The applicant shall submit the application personally to Ch.OS/Settlement and obtain acknowledgement.

(A) Details of Railway Pensioner

1.1	Name of the Railway servant in respect of whom family pension is being claimed (in Block Letters)	
1.2	Last Designation & Office served	
1.3	PPO No	
1.4	Account number & Bank Name in which pension was last credited	
1.5	Date of retirement / cessation of Service of Railway Servant	
1.6	Date of death of Railway Servant	
1.7	Name of the Spouse and Date of Death of spouse	
1.8	Last residential address of the Pensioner or Spouse	

(B) Details of the Applicant

2.1	Name of the Applicant	
2.2	Relationship with Ex Railway Servant	
2.3	Type of Applicant (Pl Tick)	Unmarried Dependent Children (< 25 years) Unmarried/Widowed/Divorced Daughter Dependent Disabled Son/Daughter Dependent Disabled Sibling

Signature of the applicant

2.4	Date of Birth	
2.5	PAN No.	
2.6	AADHAR No.	
2.7	Highest Education Qualification	
2.8	Current residential address	
2.9	Contact Number E Mail ID	

(C) Additional Details

3.1	Whether included in Family Declaration availing Railway Pass (PRCP) before this application. If yes, pl attach a copy	
3.2	UMID Card No (If issued) If not issued, write Not Applicable	
3.2	Details of Previous Employment (past 5 years) and salary received	
3.3	Details of Immovable Properties held in own name or parents name	
3.4	Details of Movable Properties held in own name or parents name	
3.5	Total Annual Income from all sources (as on date)	

Signature of the applicant

3.6 Applicants bank account details

SI No	Account Number	Name of Bank	Branch
1.			
2.			
3.			
4.			
5.			

Note: Attach a copy of CIBIL report for verification

(D) Family details of Ex-Employee (Pl mention names of all family members)

S.No	Name & DOB	Relationship	Marital Status If married (date of marriage)	Postal Address	PAN No& Mobile No
1.					
2.					
3.					
4.					
5.					
6.					
7.					

CERTIFICATION

I hereby state that the information I have provided is correct to the best of my ability. I understand that I am eligible for a pension and have not omitted any details that could disqualify me according to Railway rules.

If any information is found to be incorrect, my application may be rejected immediately, and I am aware that appropriate actions will be pursued as per the governing rules and laws.

Date: _____

Place: _____

Signature of the applicant

Check List

S.No	DOCUMENTS	ISSUE DATE	ENCLOSED (YES/NO)
1	Death Certificate of Father		
2	Death Certificate of Mother		
3	Legal Heir ship Certificate of Father		
4	Legal Heir ship Certificate of Mother		
5	Pension Stoppage Advice from Concerned Bank		
6	Statement of Accounts from Concerned Bank		
7	Income Certificate from Revenue Authority		
8	Unemployment Certificate from Revenue Authority		
9	NOC from siblings		
10	Age proof of the applicant (TC/Marksheet)		
11	Ration card of the applicant		
12	Aadhar card of the applicant		
13	PAN card of the applicant		
14	Sworn affidavit for DOB/Change of name		
15	Non-Remarriage Certificate from Revenue Authority (In case of Divorced Daughter)		
16	Divorce Decree from Court of Law (In case of Divorced Daughter)		
17	Unmarried Certificate from Revenue Authority (In case of Unmarried Daughter)		
18	Death Certificate of Husband (In case of Widowed Daughter)		
19	Legal Heir ship Certificate of Husband (In case of Widowed Daughter)		
20	Husband Employment Status/Occupation (In case of Widowed Daughter)		
21	Non-Remarriage Certificate from Revenue Authority (In case of Widowed Daughter)		
22	Disability certificate (In case of Disabled children)		
23	Non-natural guardian certificate (In case of Disabled children)		
24	Service Certificate of father/mother		
25	PPO copy of father/mother		
26	Family ID card		
27	RELHS card		
28	PRCP		

Signature of the applicant